



# Families United Network

www.familiesunitednetwork.org.uk

Unit 5, Britannia Estate, Leagrave Road, Luton, Beds. LU3 1RJ

## Volunteer Application Form

Vacancy Title:

Please tell us how you heard about this vacancy:

### 1. Personal details

Last Name:

First Name:

Address:

  
  

Postcode:

Home Telephone No.

Daytime Contact No.

E-mail address:

National Insurance No.

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### Driving Licence

Do you hold a full driving licence valid in the UK?

Yes

No

If yes, how many points are there on your licence?

### 3. Education/Qualifications and any relevant training please give details below (including approx. dates)

#### 4. Employment History

**Previous Employment:** Please include any previous experience (paid or unpaid), starting with the most recent first.

#### Current or most recent employer

Name of Employer:

Address:

<input type="text"/>
<input type="text"/>
<input type="text"/>

Postcode:

Position Held:

Date Started:

Leaving Date:

Reason for Leaving:

Salary on leaving this post:

Contact Name of Line Manager for reference:

Brief description of duties:

Areas of Interest – please tick any of the following that interest you:

Holiday Clubs and Activities

Fundraising

Administration work

Befriending and Buddying

Marketing and Media work

Van and minibus drivers

Roadies and riggers!

Other (please indicate below)

Comments.

When are you likely to be available in the week?

When in the year are you available?

## 5. Information in support of your application

### Skills, abilities and experience

Please use this section to demonstrate why you think you would be suitable for the post by reference to the job description and especially the person specification (and by giving examples and evidence). Please include all relevant information, whether obtained through formal employment or voluntary/leisure activities. Attach and label an additional sheet (one only) if used. See guidance sheet for further information.

Continue on a separate sheet if necessary

## 6. Convictions/ Disqualifications

To ensure the safety of our clients/members a DBS (formerly CRB) check must be completed for all positions. A criminal record will not necessarily be a bar to obtaining a position at Families United Network. If a check is returned and reveals any information, this will be discussed with the applicant. The Chief Executive will make a decision as to whether the offer of employment should be withdrawn.

### **Rehabilitation of Offenders Act 1974 (Exceptions)(Amendment) Order 1986**

#### **We would draw your attention to the following statement:-**

“Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act, 1974, by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 and the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986. Applicants are, therefore, not entitled to withhold information about convictions which for other purposes are ‘spent’ under the provisions of the Act”.

**Please provide details below (including dates and the nature of the conviction/offence) if you have been convicted of a criminal offence or been the subject of a conditional discharge or probation order.**

(Past criminal proceedings are not necessarily an obstacle to taking up a post. This occurs only where the offence/s is/are deemed relevant. Any details will be discussed with you should you be the successful candidate based on your supporting statement, interview and tests).

**Are you closely related or married to a staff or Board member of Families United Network?  
Yes/No**

If yes, please state the name of the staff or Board member and nature of this relationship below:

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**References**

Please give the detail of **two** references – who should not be a family member.

**Name of Referee  
and relationship  
to you:**

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**Address:**

<b>Postcode:</b>	
<b>Email:</b>	<b>Tel:</b>

**Name of Referee  
and relationship  
to you:**

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**Address:**

<b>Postcode:</b>	
<b>Email:</b>	<b>Tel:</b>

**Declaration**

**Statement to be Signed by the Applicant**

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered.

**I agree that Families United Network can create & maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the Data Protection Act 1998.**

**I confirm that all the information given by me on this form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading, any offer of employment may be withdrawn or employment terminated.**

**Signed:**

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**Date:**

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