

The Driver Must Retain A Copy Of This Document When Approved

Application to hire Vauxhall Movano 16 Seater Minibus



Unit 5, Britannia Estate, Legrave Road, Luton, Bedfordshire, LU3 1RJ
Email: info@familiesunitednetwork.org.uk or Telephone: 01582 420 800

1. Application Date _____

2. Name of Club/Organisation _____

3. Name of Driver _____

4. Address _____

Telephone Numbers: _____

5. Date(s) of hire _____

Bank Name: _____

Account Name: _____

Account Number: _____

Account Sort Code: _____

Reason for hire _____

Destination _____

Approximate total mileage _____

Collection time of vehicle _____

Approximate return time _____

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For Office Use Only (Hire Approval)

Driver's Name: _____ has produced

a) Driver's Licence No _____ Permit No _____

b) Hire charge of £ _____ has been received by _____

Name _____

Date _____

Signed _____

(Representative of FUN)

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Conditions Of Hire For FUN Vehicle

1. You are advised to have a permit to drive a small bus under the terms of the Transport Act. 1986. You may be able obtain this permit from VOSA Licensing Application Services, Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF. Telephone: 0113 254 3209

2. The accredited driver must:

(a) Be over 25 years of age.

(b) Club or Organisation MUST have section 19 small bus permit.

(c) Have held a driver's licence and have driving experience for at least 2 years.

(d) Have no driving convictions.

(e) Produce a valid driver's licence or MiDAS certificate at the time of hire.

3. The enclosed application form must be correctly completed and Driver's Declaration signed by the driver. The driver must retain a copy when a representative of FUN has given approval for the hire.

4. The correct charges must be paid on request.

5. The vehicle will normally be collected from the above address and returned there. The keys are to be collected from, and returned to, the FUN Office representative.

6. Rates of Hire:

Daily Rate

£20.00 per day – 16 seater minibus or £35.00 per day – 16 seater adaptable minibus

7. Mileage will be charged at 45p per mile. **(Alternatively you can return the minibus with a full tank of petrol)** The vehicle must be returned with its interior clean and tidy. Failure to do so will result in a cleaning charge being made.

8. A deposit of £250 is payable at the start of the hire period. This will be held until the end of the hire. The daily rate (if applicable) and mileage charges will be deducted from this deposit at the end of the hire and the balance returned to the hirer. Payment of the deposit can be made by cash or bank transfer to the following account: Families United Network, 40-52-40, 00009613, please reference the payment with the name of your organisation.

9. FUN undertakes to provide Comprehensive Insurance Cover for the hire of the vehicle, provided that all information given on the hire application form is correct.

10. FUN undertakes, as far as possible, to ensure that the vehicle is in road-worthy and reliable condition at time of hire. **Please contact FUN in advance if you require the minibus seating configurations to be changed.**

11. In the event of an accident causing damage to the vehicle, it must be understood and accepted that the hirer must be responsible for the £250 excess imposed by the Insurers towards the cost of repairing any damage.

12. Any parking or speeding tickets or fines incurred during the hire period will be paid for by the Driver/Hirer.